

# Franciscan Primary School Curriculum and SEN Committee



## MINUTES OF THE SUMMER TERM MEETING HELD ON THURSDAY 10<sup>th</sup> MAY 2018

Governors present: Patricia Andre-Watson (PAW), Maria Lambert-Carter (MLC) (Chair), Kathy Maclean (KM), Yasmin Talsi (YT), Marian Thompson (MT)

In attendance: Elizabeth Nasse (EN) (Clerk)

Documents circulated prior to the meeting:

Franciscan C&SEN Minutes 8.3.18 – final draft  
Whole School End Spring 2 Attainment & Progress 17-18  
Attendance and Exclusion data for Gov. meeting 10.5.18  
Homework Questionnaire March 2018 results

The meeting opened at 6:05 pm and was quorate.

### **1. Apologies and welcome to new governor**

Apologies for absence were received from Rubina Patel (RP), Anthony Beaumont (AB) and Jayan Patel (JP). Yasmin Talsi was welcomed as a new member of the committee.

### **2. Declarations of Interest**

There were no declarations of interest in any items on the agenda.

### **3. Minutes of the Previous Meeting and Matters Arising**

The minutes of the meeting held on 8<sup>th</sup> March 2018 were agreed (with minor spelling amendment) and signed by MLC. The signed copy was retained by the school (PAW).

Matters Arising:-

**Action 1: PAW/ governors to liaise to agree when suitable times for governor visits would be.** Ongoing.

**Action 2: KM to check whether she's available to attend the next SIP visit (22nd March).** Done – KM attended on a different date.

**Action 3: PAW/MT to set up an on-line parent survey on homework at parents' evening. MLC to assist if required.** Done and discussed in item 8.

### **4. Work Plan/review SDP Priorities.**

Governors reviewed the list of actions identified at the Autumn term meeting and provided updates from visits. MLC explained that as agreed at the previous meeting she will visit for half a day in the Summer term (after SATs).

#### Work plan

**Ensure the teaching of phonics and reading is effective to support increased challenge for pupils** – KM reported that she had visited the school to observe phonics teaching. KM had observed lessons and talked to teachers in Reception, Year 1 and Year 2 (KM will visit Nursery on a separate occasion). KM reported that she had observed progression in Year 1 pupils. PAW clarified that all pupils in Year 1 receive Phase 5 teaching and are given additional support if needed. KM added that she had observed that targeted support was being given with spelling and grammar in Year 2 classes.

# Franciscan Primary School Curriculum and SEN Committee



Consistent good and better teaching that supports the most able disadvantage pupils effectively – MLC will look at books and discuss with core subject leaders (ICT/Science, English and Maths) after SATs.

Ensure effective use of assessment; further embed and develop growth mindset across the school; ensure greater challenge for HA pupils; raise attainment and progress in spelling and writing; raise attainment in reading.

No further actions were identified and it was noted that governors (KM, MLC and AB) will arrange visits to address the remaining actions.

## 5. Spring term assessment data

Governors reviewed the end of Spring 2 assessment data, including identified areas of strength and areas for development. PAW highlighted the following:-

### Foundation Stage

#### Attainment

Nursery attainment is good, especially in Physical Development. PAW noted that many children need additional support in understanding the world (UTW). Boys have lower levels of attainment than girls, notably in physical development, literacy and communication and language. There are five children for whom support needs to be targeted to close the gaps; Reception staff have also been looking at ways they can support these children in the transition from Nursery. PAW commented that children who move from Nursery to Reception generally have higher attainment in Reception than those pupils who join the school in Reception.

**Q: How many children will be moving from Nursery into Reception in September?**

A: PAW advised that there will be 24 pupils moving up.

Attainment in Reception is on track and 80-81% of children are expected to attain GLD (by the end of term).

**Q: What was the target?**

A: PAW replied that the target was 85%. National average is 70%.

**Q: When will the children be assessed again?**

A: PAW replied that the next assessment will be in June.

PAW commented that she was pleased with the attainment especially as the cohort is small; leavers and new starters can have a significant impact on the data. PAW reported that there are currently 34 children in Reception; the current figure expected for September is 29, but this is likely to change.

### Progress

PAW reported that the majority of children in Nursery have made 3 steps in progress, but noted that in general the progress of boys is less than the girls. 3 children in particular had not made as much progress as expected.

Children in Reception have all made more than 4 steps in progress. 4 children with SEN have not made such strong progress (Physical Development and Literacy) and will be targeted with additional support.

PAW explained that this has been the first year that the school has used Target Tracker for recording Nursery and Reception attainment and progress data.

# Franciscan Primary School Curriculum and SEN Committee



## Years 1 to 6 attainment and progress

PAW explained that the school would expect pupils to be at 'W' – 'working within' at this stage in the year.

### Reading

In Year 1, 83% are at W, 34% at W+ (secure)

In Year 2, 71% are at W

In Year 3, 75% are at W

Areas for development:-Differentials between PP and non PP pupils in Years 1, 2 and 6; White British children in Year 4 and Somali children in Year 6 (possibly with some issues around SEN).

### **Q: What are the school's plans for closing the gaps?**

A: PAW explained that the school will need to identify the pupils and their particular needs so that they can provide appropriate additional support.

MLC added that in Year 6 the gap (4%) between PP and non-PP pupils was smaller than in earlier year groups. PAW explained that the number of PP children in Year 6 has been reducing, as fewer pupils remain eligible.

### Writing

PAW explained that writing is one of the more challenging areas; many children do not have opportunities to read at home, which impacts on their writing.

### **Q: Do teachers read to pupils regularly?**

A: PAW replied that teachers read to pupils using the 'Power of Reading' scheme and Year 1 to 5 pupils visit the library every fortnight.

### **Q: Do pupils have guided reading in addition to general reading sessions?**

A: PAW replied that pupils have guided reading sessions with associated comprehension tasks, but do not necessarily have additional designated reading time.

### **Q: How has the attainment data changed over time?**

A: PAW replied that the Spring term data can be reviewed with the Autumn term data. This will be recirculated for comparison.

Governors discussed the benefits of reciprocal reading in small groups. PAW reported that two staff had been trained in the scheme and would be sharing their knowledge with other staff.

### Maths

#### Attainment

The lowest figure reported was for Year 2 (69% at W or W+).

There is a large gap in attainment between girls and boys, especially in Years 1 and 2. For example: In Year 1, 11% of boys are at W+ and 36% of girls are at W+.

However, in Year 3, boys attainment is higher and in Years 4, 5 and 6 the gap is smaller.

#### Progress

PAW explained that the school would expect at least 3 steps in progress in all years apart from Year 1 (transition from EYs to national curriculum).

PAW highlighted that there had been negative steps in progress of one child in Year 2, but the majority of children had made at least 3 steps in progress.

# Franciscan Primary School Curriculum and SEN Committee



## End of Year 6 predictions (as at April)

PAW tabled data showing the outcomes the school expects:

Reading – 79% at ARE, 29% at GD (target 85%)

Writing – 81% at ARE, 22% at GD (target 80%)

SPAG – 67% at ARE, 29% at GD (target 83%)

Maths – 78% at ARE, 33% at GD (target 87%)

PAW explained that the targets had been set in December based on Fischer Family Trust targets and were known to be challenging. The attainment of some children who joined the school late may affect the outcomes. For testing, the school will support some children with readers, prompters and extra time where needed.

### **Q: How are pupils finding writing in Year 6?**

A: PAW replied that this year more focus would be given to the content of the writing rather than on grammar and spelling; PAW expects pupils will perform better in the tests this year.

## Year 2 predictions (as at April)

Reading – 82% at expected standard (target 86%)

Writing – 80% at expected standard (target 80%)

Maths – 86% at expected standard (target 86%)

PAW explained that there had been some movement of pupils in Year 2 which may affect the results.

## Progress of children with SEN

PAW reported on the interventions for children who need additional support:

Project X – children in Years 2 and 3 are being given reading support by TAs four times a week; ACCELL reading and writing on-line support - all children have made more than three steps in progress; Maths intervention club is supplied by an external provider who works with pupils and their parents – this is working well; other interventions include Beanstalk reading in Year 2 and targeted TA support.

Governors discussed the importance of being able to identify trends emerging from the data and whether specific interventions need to be targeted.

**Action: PAW to check queries raised about the data, including possible typos, ethnicity coding anomalies (in Nursery figures in particular) and possible omission of Looked After Children.**

## **6. Review Pupil Progress**

Discussed with attainment in item 5.

## **7. Review attendance and exclusions**

Governors reviewed data for attendance, punctuality and exclusions 1.9.17 to 27.4.18.

PAW explained that the school's target for attendance is 96% and the DfE requirement is 95%. In April attendance was at 94.7%.

PAW explained that she had been advised by the EWO that absence is given different weighting depending at what time of year it occurs; there is heavier weighting in the Autumn term (this is when many absences at Franciscan occur). If a child has less than

# Franciscan Primary School Curriculum and SEN Committee



90% attendance, then they are considered persistently absent and their parents will be required to attend an 'Attendance Panel' meeting.

A governor raised a query about the way the trend figures had been reported. PAW will clarify this at the next meeting.

PAW reported that it was unlikely that the school will reach the 96% attendance target by the end of the year, but was hopeful that it would be at least 95%.

**Exclusions** – PAW reported that there had been one additional exclusion since the last C&SEN meeting. As previously, the exclusion had resulted from behavioural issues related to SEN. Wandsworth's SEND department is working with the child's parents to try and secure a suitable special school placement. Franciscan is supporting the child with a reduced timetable and is hoping to avoid permanent exclusion.

PAW's report also included SEN pupil data, numbers on roll and the number of children with medical needs.

## 8. Any other Business

Governors reviewed the results from the homework survey from March 2018. PAW highlighted that as a result of the feedback, the school will be adding more information to their website, will continue to run reading and maths workshops for parents and will be considering how else to offer homework support on grammar and how to provide additional maths support. PAW added that the majority of families have internet access, so the school will be exploring ways of introducing more on-line homework tasks (through 'Education City'). PAW added that this will be for all year groups and pupils who are unable to access on-line homework will be given paper copies or the opportunity to do it in school.

**Q: Can the on-line homework be differentiated for different abilities?**

A: PAW replied that the system was set up for Year groups and was unsure whether the homework tasks could be differentiated further.

**Q: Do all teachers set homework for the summer holidays?**

A: PAW replied that not all teachers do.

YT reported that she and AB had attended Wandsworth Governor Services induction training.

## 9. Date and Time of Next Meetings:-

This will be set in September and after discussion with the Graveney MAT.

The meeting closed at 7:35 pm.

Minutes of C&SEN Committee meeting 10.5.18 approved:

Gaswan Talwar  
Chair

8<sup>th</sup> November  
Date

**Franciscan Primary School  
Curriculum and SEN Committee**



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