

FRANCISCAN PRIMARY SCHOOL & CHILDREN'S CENTRE

Top Up Nursery Funding 2017-18



Top Up Nursery Places

For the 2017-18 academic year, the school is also able to offer parents the option to pay to top up their child's part time place to a full time place.

The following terms and conditions will apply:

- Fees are based on a weekly charge of £75.00 (£4.50 per hour) and must be paid monthly or half termly in advance.
- Fees do not include school meals or visits and trips.
- Fees are non-refundable if your child is absent for any reason.
- Fees must be paid either by cheque, BACS transfer or Standing Order. Childcare Vouchers will be accepted; please contact the Office for further details.
- Fees not paid on the due date will attract a levy of £10 per week for every week overdue. Further costs will be charged in relation to unpaid fees and recoverable by legal action if necessary and the child's full time place may be terminated.
- Responsibility for payment of fees is the joint responsibility of each person who has signed the Registration Form or who has parental responsibility for the child.
- Parents are required to give at least half a term's written notice if they wish to terminate their child's full time place. Fees must be paid in full for the notice period.
- A 20% discount will apply for twins.
- We are not able to postpone the start date of a confirmed place except on medical grounds with medical certificate as proof. Fees will become due from the confirmed start date.
- We reserve the right to withdraw this offer at any time.

Fees will be reviewed by the Governing Body on an annual basis.

