

Job Description

SPORTS COACH – PE/PPA Cover



DURATION:	1 Year Contract
POST:	Sports Coach (PE/PPA cover)
GRADE:	Unqualified Teacher Scale
ACCOUNTABLE TO:	Headteacher, Assistant Headteacher

Duties and responsibilities together with competencies and skills required of the post-holder are set out below.

General description of the post

To deliver high quality PE and school sports including sporting opportunities for primary pupils. To be responsible for co-ordination and development of school activities and local community links. To ensure that the development of PE complements and enhances school physical education programmes and school development plans.

Outcomes

1. Achievement and Standards

Duties and responsibilities:

Raising standards:

- Implement a school sports programme across the school that is inclusive of all pupils
- In conjunction with other partners, identify, support and develop talented pupils
- Work with senior leaders to monitor and evaluate the impact of PE and school sport in raising whole school standards.
- Establishing clear targets for achievement track and evaluate progress of pupils

Knowledge, skills and competencies required:

- Holds positive values and attitudes and adopts high standards of behaviour in their professional role.
- Provides pupils, colleagues, parents and carers with timely, accurate and constructive feedback on pupils' attainment, progress and areas for development.
- Supports and guides pupils so that they can reflect on their learning, identify the progress they have made, set positive targets for improvement and become successful independent learners.

2. The quality of provision

Duties and responsibilities:

Provision:

- PE – teach PE across the school.
- Manage PE Apprentice and Support Staff
- Run lunchtime and after school clubs in agreement with After School Clubs Coordinator
- Organise and coordinate sports tournaments in and outside school.

- Ensure that the curriculum is differentiated to ensure that tasks and activities are matched to the ability of the children and henceforth allowing them to make progress at the right pace and level.
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress. Implement Individual Education Plans as appropriate.

School liaison:

- Negotiate effectively with relevant partners and outside bodies
- Support the sharing of good practice across the school
- Develop and implement a programme of events and competitions across the school and other schools
- Make effective use of resources and facilities in the school

After School Activities:

- Run After School Clubs
- Develop the programme of intra-school competition
- Make effective use of resources to deliver and support After School Clubs
- Enable pupils to take greater responsibility in planning, organising and running out of school learning programmes.

School to community links:

- Sustain and develop links with local schools
- Encourage pupils to access local sports clubs and community provision

Knowledge, skills and competencies required:

- Plan and teach well-organised lessons and sequences of lessons across the age and ability range.
- Build on prior knowledge, develop concepts and processes and make adaptations to suit the learners needs

3. Leadership and Management

Duties and responsibilities:

Strategic planning:

- Work with the senior leaders to develop and implement a PE and school sport strategy as part of their school development plan
- Effectively implement school development plan in relation to PE
- Collect and collate evidence that will contribute to the monitoring and evaluation of the programme

Coaching and leadership:

- Identify and utilise resources, tools and outside partners to support the development of pupils
- Monitor effective use of qualified coaches in school (as required)

General

- Make a contribution in actively promoting equality and diversity at School and further develop a culture of achievement and high expectation
- Assist the Headteacher and governors in responding to local and national drivers affecting the School;
- To fully participate in CPD activities
- Ensuring that the Headteacher and Leadership team are routinely well informed about teaching plans, priorities and pupil progress toward their agreed targets

- Write an action plan detailing priorities for the year and how they will be met
- Participate in Performance Management arrangements.
- To undertake any other duties as directed by the Head teacher.

Knowledge, skills and competencies required:

- Makes effective personalised provision for those they teach, including those for whom English is an additional language or who have special educational needs or disabilities, and promote equality and inclusion in their teaching
- Knows the current legal requirements, national policies and guidance on the safeguarding and promotion of the well-being of children

Other Responsibilities

Undertaking other duties, which may be reasonably assigned by the Headteacher, to ensure the smooth running of the school. The duties and responsibilities of the post may vary from time to time, according to the changing needs of the school.

Person Specification

Qualifications	Essential	Desirable
Qualified Teacher Status		✓
Minimum Level 4 qualifications	✓	
Qualified to teach in the UK	✓	
Experience & Knowledge		
A proven track record of recent and successful class teaching in mixed ability classes of primary age	✓	
Good understanding of current theory and best practice in teaching and learning, particularly as it relates to achieving high rates of progress of children of primary age		✓
Good subject knowledge of the National Curriculum		✓
Good understanding of child development and progression and how this impacts on planning		✓
An understanding of equal opportunity and child protection issues and how they can be addressed in schools	✓	
Skills & Abilities		
Interest, encourage and engage pupil and enable them to acquire new knowledge and skills	✓	
Provide appropriate levels of challenge, so that pupils make good progress	✓	
Use methods and resources that enable all pupils to learn effectively	✓	
Use assessment information effectively to plan next steps in children's learning	✓	
Make effective use of time	✓	
Secure high standards of behaviour for learning and good use of behaviour management strategies	✓	
Make effective use of support staff, such as a PE Apprentice	✓	
Enable pupils to develop the skills to work independently and collaboratively and to develop self-esteem and respect for others	✓	
Create a well organised, stimulating learning environment.	✓	
The ability to relate to and communicate effectively with parents and carers and to encourage their participation as partners in their child's learning.	✓	
Ability to make a significant contribution to a school ethos that promotes high achievement	✓	
A commitment to further your own professional development and to the principle of continuous development	✓	
Knows how to use skills in literacy, numeracy and ICT to support their teaching and wider professional activities.	✓	
Leadership		
Evidence of being an effective team member in planning and implementing the curriculum	✓	
Evidence of the ability to lead or support in leading a curriculum area		✓
Ability to be well organised, working under pressure whilst maintaining a positive approach to your work and relationships with others	✓	
Ability to oversee the pastoral welfare of children and to promote good behaviour, dispositions and attitudes towards learning	✓	
High expectations for accountability and consistency	✓	
Good written and oral communication skills	✓	

This post is subject to an enhanced Disclosure and Barring Service check.

