

Top Up Nursery Funding 2015-16

Introduction

Franciscan Primary School currently offers free nursery education places to all children aged between 3 and 4 years, consisting of 15 hours of education per week, for 38 weeks of the year. Parents are currently offered either 5 morning sessions or 5 afternoon sessions. A morning part-time place is from 8.55am to 11.55am. An afternoon session is from 12.15pm to 3.15pm.

The school follows the criteria set out in Wandsworth Council's Admissions Prospectus. Parents can express a preference for a part time or full time nursery place but the school cannot guarantee that a child will be offered the preferred option.

These funded places are available from the term following the child's third birthday. The School currently accepts intakes in September and January.

Top up nursery places

For the 2015-16 academic year, the school is also able to offer parents the option to pay to top up their child's part time place to a full time place.

The following terms and conditions will apply:

- Fees are based on a weekly charge of £75.00 (£4.50 per hour) and must be paid monthly or half termly in advance.
- Fees do not include school meals or visits and trips.
- Fees are non-refundable if your child is absent for any reason.
- Fees must be paid either by cheque, BACS transfer or Standing Order. Childcare Vouchers will be accepted; please contact the Office for further details.



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- Fees not paid on the due date will attract a levy of £10 per week for every week overdue. Further costs will be charged in relation to unpaid fees and recoverable by legal action if necessary and the child's full time place may be terminated.
- Responsibility for payment of fees is the joint responsibility of each person who has signed the Registration Form or who has parental responsibility for the child.
- Parents are required to give at least half a term's written notice if they wish to terminate their child's full time place. Fees must be paid in full for the notice period.
- A 20% discount will apply for twins.
- We are not able to postpone the start date of a confirmed place except on medical grounds with medical certificate as proof. Fees will become due from the confirmed start date.
- We reserve the right to withdraw this offer at any time.

Fees will be reviewed by the Governing Body on an annual basis.



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Acceptance and Booking Form

Child's Name:

Class:

Preferred Start Date:

In addition to the part time place offered, I would also like to accept the offer of top up hours to the equivalent of a full time place.

I have read the above terms and conditions and agree to pay £75.00 per week, Monday to Friday inclusive. I agree to pay either monthly or termly, in advance.

Name of Parent _____

Signature _____

Date: _____

For Office Use Only:

Start Date: _____

Payment Plan: Monthly/Half Termly

Payment Method: Cheque/Bank Transfer/Standing Order/Childcare Vouchers

Amount Paid: _____

Received and Checked by: _____

